



Andrea Garcia <agarcia@norridge80.net>

FOIA Request - Norridge SD 80 [Ref: Muriel Williams]

Marissa Keegan <marissa@databranchusa.com>

Wed, May 27, 2026 at 2:53 PM

Reply-To: marissa@databranchusa.com

To: "agarcia@norridge80.net" <agarcia@norridge80.net>

Cc: "muriel.williams@thedatabranch.com" <muriel.williams@thedatabranch.com>

Hello,

The Data Branch is writing to submit a public records request regarding vendor procurement records.

Pursuant to the Illinois Freedom of Information Act (5 ILCS 140)

Scope of Request:

All products from School Asset Manager, Collaborative Student Transportation, Prismatic Services Inc, Lead Public Schools, buildEd, and Transpar Group.

We are interested in records from 2022 to now that document the financial terms of any engagement with the vendors listed above. Where available, this may include per-unit pricing, subscription or licensing fees, and any implementation or onboarding costs.

Relevant records may include:

- Contracts, service agreements, and order forms
- Purchase orders involving the above vendors
- RFP or solicitation documents
- Task orders issued under cooperative purchasing agreements

To make fulfillment as easy as possible, we are willing to receive records in whatever format is most convenient, including:

- Spreadsheet exports (preferred)
- PDF or Word documents
- Standard ERP or finance system reports
- Any summary-level purchasing records your office already keeps on hand

Should any portion of the requested records be exempt from disclosure, please release the segregable non-exempt portions.

This request *is* for commercial purposes. We are happy to comply with all applicable policies and procedures Norridge SD 80 has in place to handle FOIA requests, and are willing to narrow down, clarify, or adjust the request to make fulfillment easier for your office.

Please send all records to The Data Branch's record intake handler, Muriel Williams, at the following:

Email: muriel.williams@thedatabranch.com

Phone: (302) 585-3132

Address: [1111B S Governors Ave STE 21033, Dover, DE 19904](#)

We appreciate your help and look forward to a prompt response. If this request belongs with another agency or department, please forward it to the appropriate custodian or let us know. Thank you for your cooperation.

Sincerely,

Marissa Keegan

The Data Branch